

**THE BOARD OF COUNTY COMMISSIONERS  
OF FREDERICK COUNTY, MD**

**PROCUREMENT & CONTRACTING DEPARTMENT**

12 East Church Street, Winchester Hall  
Frederick, Maryland 21701

**INVITATION TO BID**

**Bid No. 15-065-CP**

The LANDFILL EMERGENCY GENERATORS project includes the following:

Installation of two new emergency generators, automatic transfer switches, concrete pad, associated wiring and associated minor site work at two separate sites on the landfill property.

Connection of two existing facilities to an existing electrical system associated with the Wastewater Treatment Plant. The two existing facilities are three leachate pump stations served power by a single electrical service/meter and the existing administrative office/maintenance shop facility.

Notice is hereby given that sealed Proposals will be received by the Frederick County Procurement and Contracting Department, Winchester Hall, 12 East Church Street, Frederick, Maryland 21701 for:

**LANDFILL EMERGENCY GENERATORS**

*Frederick County Contract #SW0750*

The project is to be completed within **240** calendar days from construction notice to proceed. Liquidated damages will be assessed at \$1,000.00 per calendar day as described in the Contract.

A **Mandatory Site Visit** will be held on **November 20, 2014 at 1:00 PM**, local time at the Landfill Administration Building located at 9031 Reichs Ford Rd., Frederick, MD 21704. A **Mandatory Pre-Proposal Conference** will immediately follow the site visit. The purpose of the conference is for answering questions, reviewing specifications, and terms and conditions, or considering any other issues raised by the attendees relating to this contract. **Attendance is mandatory at the site visit and conference. Contractors that do not attend the site visit or the pre-proposal conference shall not be eligible for award of a contract.**

**Sealed Proposals** for this project will be received by the Frederick County Department of Procurement and Contracting, Winchester Hall, 12 East Church Street, Frederick, Maryland, until **2:00 PM.**, local time, on **December 9, 2014** at which time and place they will be opened publicly and read in the Procurement and Contracting Conference Room, Winchester Hall, 12 East Church Street, Frederick, Maryland. Refer to Information to Bidders for bid submission requirements.

There is no charge for the bid documents. Downloading the Contract Documents will permit the bidder to take the Contract Documents to the “print shop” of their choice for printing. Depending on the type/speed of your internet connection, and the size of the file(s), this download could take 20 to 30 minutes or more. For the purposes of bidding, all Contract Documents used for bidding, must be printed in the size and resolution advertised.

Bid documents may be obtained as follows:

- If you are already a registered vendor on the Frederick County Procurement and Contracting website:
  - go to our Current Solicitation Page at:  
<http://www.frederickcountymd.gov/index.aspx?NID=1116>  
and download a copy of the Bid.
- If you are not yet a registered vendor on the Frederick County website:
  - Go to the vendor registration page at:  
<https://ww4.frederickcountymd.gov/VendorSignIn/>  
and follow instructions to register.
  - When you have completed registration go to the Procurement and Contracting current solicitation page identified above to download a copy of the Bid.

Note: All registered vendors that have downloaded the bid documents are listed on the Plan holders List. The List can be found in the bottom left hand corner of the advertisement for this project on the Procurement and Contracting Construction page. The list is updated twice each day.

**NOTICE: CONTRACTORS and SUBCONTRACTORS THAT DO NOT REGISTER WILL NOT RECEIVE NOTIFICATION OF ADDENDA; THEREFORE, THE COUNTY ASSUMES NO RESPONSIBILITY FOR THE FAILURE OF NON-REGISTERED ENTITIES TO RECEIVE ADDENDA.**

No bids will be considered unless accompanied by a certified check, cashier’s check or a treasurer’s check drawn on a bank or a bid bond **payable to the Board of County Commissioners of Frederick County, Maryland**, in the amount of 5 percent of the Total Bid Price for all items included in the Bid Schedule.

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

Individuals requiring special accommodations are requested to contact Tim Kepp, Procurement Manager, at 301-600-6702 for Voice Mail/TTY to use Maryland Relay System to make arrangements no later than ten (10) working days prior to the pre-bid meeting.

BY AUTHORITY OF:

The Frederick County Board of County Commissioners  
Diane George, Purchasing